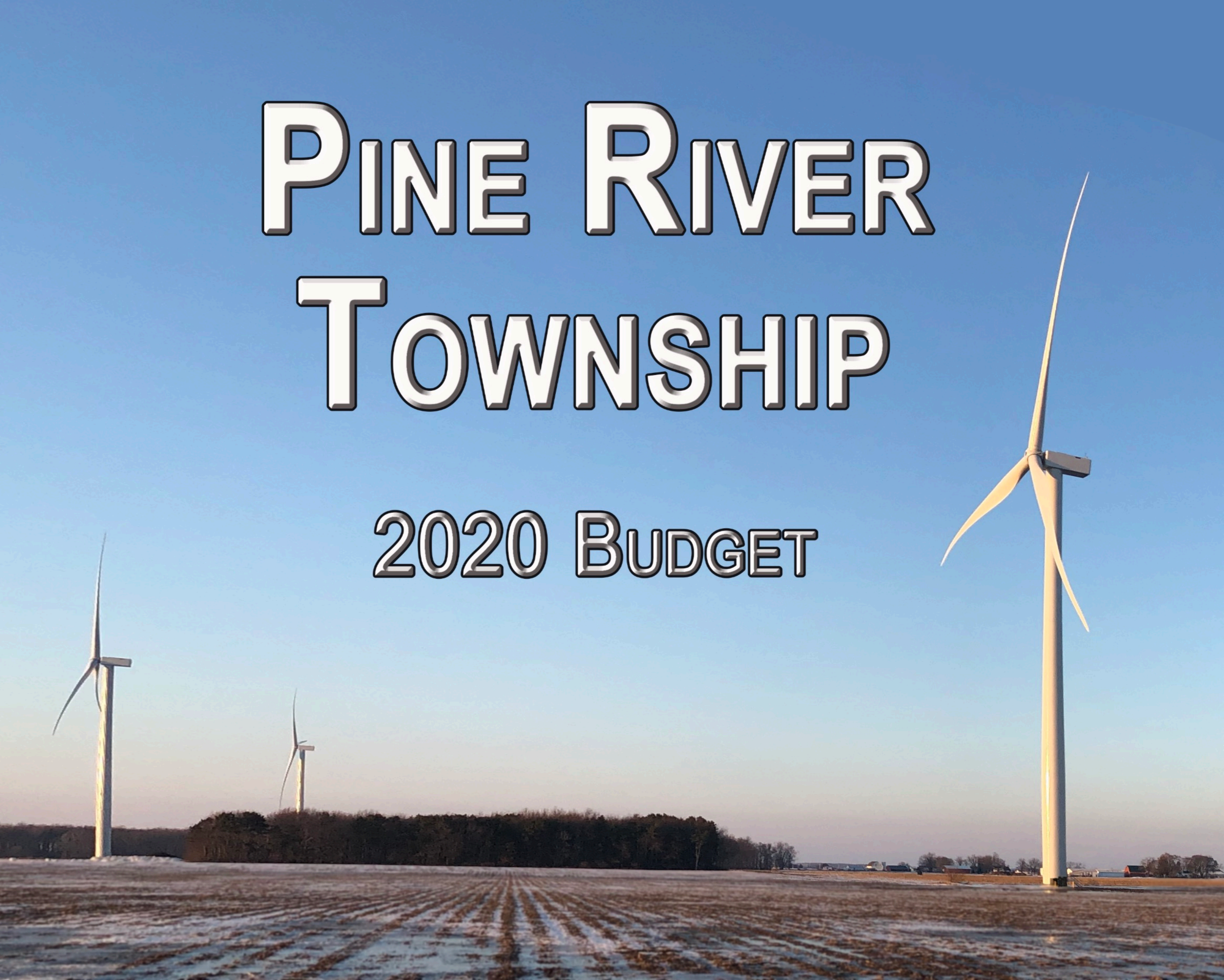


# PINE RIVER TOWNSHIP

## 2020 BUDGET



| GL Number                       | Description                           | 2015-16<br>Budget | 2016-17<br>Budget | YTD As Of<br>02/28/2017 | 2017-18<br>Budget | 2018-19<br>Budget | 2019-2020<br>Budget |
|---------------------------------|---------------------------------------|-------------------|-------------------|-------------------------|-------------------|-------------------|---------------------|
| --- Estimated Revenue ---       |                                       |                   |                   |                         |                   |                   |                     |
| 101-000-401.000                 | CAPITAL PROJECT FUND                  | 0.00              | 0.00              | 0.00                    | 0.00              | 0.00              | 0.00                |
| 101-000-403.000                 | CURRENT PROPERTY TAXES                | 90,077.00         | 83,500.00         | 82,723.00               | 83,500.00         | 84,500.00         | 124,000.00          |
| 101-000-404.000                 | FIRE & RESCUE TAX COLLECTIONS         | 0.00              | 0.00              |                         | 0.00              | 0.00              | 0.00                |
| 101-000-405.000                 | IFT & CFT TAXES                       | 2,455.00          | 0.00              | 1,188.00                | 0.00              | 0.00              | 0.00                |
| 101-000-406.000                 | 425 PROPERTY TAXES                    | 0.00              | 0.00              |                         | 0.00              | 0.00              | 10,000.00           |
| 101-000-423.000                 | OTHER TAXES                           | 1,503.00          | 1,000.00          | 1,164.00                | 1,000.00          | 1,000.00          | 1,000.00            |
| 101-000-425.000                 | SPECIAL ASSESSMENT - SMITH ROAD       | 0.00              | 0.00              | 0.00                    | 0.00              | 0.00              | 0.00                |
| 101-000-426.000                 | SPECIAL ASSESSMENTS - CHEESMAN ROAD   | 0.00              | 0.00              | 0.00                    | 0.00              | 0.00              | 0.00                |
| 101-000-427.000                 | SPECIAL ASSESSMENT-JACKSON/WINANS     | 0.00              | 0.00              | 0.00                    | 0.00              | 0.00              | 0.00                |
| 101-000-428.000                 | SPECIAL ASSESSMENT - MADISON ROAD     | 0.00              | 0.00              | 0.00                    | 0.00              | 0.00              | 0.00                |
| 101-000-433.000                 | DELINQUENT PERSONAL PROPERTY TAXES    | 381.00            | 0.00              | 0.00                    | 0.00              | 0.00              | 0.00                |
| 101-000-445.000                 | PENALTIES & INTEREST ON TAXES         | 366.00            | 0.00              | 536.00                  | 500.00            | 250.00            | 750.00              |
| 101-000-476.000                 | LICENSES AND PERMITS                  | 3,150.00          | 2,500.00          | 3,450.00                | 3,000.00          | 3,000.00          | 3,500.00            |
| 101-000-478.000                 | CABLE FRANCHISE                       | 12,625.00         | 9,000.00          | 14,689.00               | 13,600.00         | 11,500.00         | 15,000.00           |
| 101-000-574.000                 | STATE REVENUE SHARING                 | 171,532.00        | 173,971.00        | 145,137.00              | 174,000.00        | 186,500.00        | 198,711.00          |
| 101-000-575.000                 | PPT REIMBURSEMENT                     | 0.00              | 0.00              |                         | 0.00              | 0.00              | 0.00                |
| 101-000-607.000                 | ADMINISTRATIVE FEE                    | 35,273.00         | 20,000.00         | 33,462.00               | 32,000.00         | 32,500.00         | 34,000.00           |
| 101-000-608.000                 | SUMMER TAX COLLECTION FEE             | 3,795.00          | 3,600.00          | 3,768.00                | 3,600.00          | 3,600.00          | 3,800.00            |
| 101-000-654.000                 | LAND DIVISION FEES                    | 600.00            | 400.00            | 900.00                  | 500.00            | 800.00            | 1,500.00            |
| 101-000-662.000                 | INTEREST FROM SPECIAL ASSESSMENTS     | 0.00              | 0.00              | 0.00                    | 0.00              | 0.00              | 0.00                |
| 101-000-664.000                 | INTEREST INCOME                       | 68.00             | 50.00             | 1,377.00                | 1,000.00          | 2,000.00          | 2,500.00            |
| 101-000-668.000                 | HALL RENTAL INCOME                    | 7,025.00          | 6,000.00          | 9,200.00                | 8,000.00          | 4,500.00          | 5,000.00            |
| 101-000-678.000                 | CONTRIBUTIONS                         | 0.00              | 0.00              | 0.00                    | 0.00              | 0.00              | 0.00                |
| 101-000-693.000                 | BETHANY RENT/WAGE REIMBURSEMENT (OLD) | 3,701.00          | 3,500.00          | 3,701.00                | 3,500.00          | 3,500.00          | 0.00                |
| 101-000-693.001                 | BETHANY RENT/WAGE REIMBURSEMENT       |                   |                   |                         |                   |                   | 3,900.00            |
| 101-000-693.002                 | ARCADA RENT/WAGE REIMBURSEMENT        |                   |                   |                         |                   |                   | 3,900.00            |
| 101-000-694.000                 | MISCELLANEOUS INCOME                  | 4,885.00          | 4,800.00          | 5,350.00                | 4,800.00          | 4,500.00          | 4,500.00            |
| 101-000-695.000                 | FIRE AND AMBULANCE RUNS               | 0.00              | 0.00              | 0.00                    | 0.00              | 0.00              | 0.00                |
| <b>Total Estimated Revenue:</b> |                                       | <b>337,436.00</b> | <b>308,321.00</b> | <b>306,645.00</b>       | <b>329,000.00</b> | <b>338,150.00</b> | <b>412,061.00</b>   |





| GL Number              | Description                        | 2015-16<br>Budget | 2016-17<br>Budget | YTD As Of<br>02/28/2017 | 2017-18<br>Budget | 2018-19<br>Budget | 2019-2020<br>Budget |
|------------------------|------------------------------------|-------------------|-------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Clerk</b>           |                                    |                   |                   |                         |                   |                   |                     |
| 101-215-702.000        | ELECTED SALARIES & WAGES           | 16,607.00         | 16,830.00         | 15,523.00               | 17,167.00         | 17,510.00         | 18,510.00           |
| 101-215-703.000        | SALARY & WAGES- DEPUTY             | 1,965.00          | 1,600.00          | 1,595.00                | 1,600.00          | 1,600.00          | 1,600.00            |
| 101-215-801.000        | PROFESSIONAL & CONTRACTED SERVICES | 0.00              | 0.00              | 165.00                  | 0.00              | 0.00              | 0.00                |
| 101-215-801.012        | PAYROLL                            | 4,467.00          | 4,000.00          | 1,099.00                | 2,000.00          | 2,000.00          | 2,000.00            |
| 101-215-801.013        | ANNUAL AUDIT                       | 4,000.00          | 0.00              | 0.00                    | 4,000.00          | 0.00              | 5,000.00            |
| 101-215-860.000        | MILEAGE                            | 0.00              | 250.00            | 45.00                   | 250.00            | 250.00            | 250.00              |
| 101-215-900.000        | PUBLISHING & PRINTING              | 228.00            | 250.00            | 299.00                  | 400.00            | 400.00            | 200.00              |
| 101-215-956.000        | MISCELLANEOUS                      | 0.00              | 250.00            | 0.00                    | 250.00            | 250.00            | 250.00              |
| <b>Board of Review</b> |                                    |                   |                   |                         |                   |                   |                     |
| 101-247-702.000        | SALARIES AND WAGES                 | 1,500.00          | 2,205.00          |                         | 0.00              | 0.00              | 0.00                |
| 101-247-702.011        | NON-ELECTED SALARY & WAGES         | 0.00              | 0.00              | 1,590.00                | 2,205.00          | 2,205.00          | 2,205.00            |
| <b>Treasurer</b>       |                                    |                   |                   |                         |                   |                   |                     |
| 101-253-702.000        | SALARIES AND WAGES                 | 16,607.00         | 16,830.00         | 15,523.00               | 17,167.00         | 17,510.00         | 18,510.00           |
| 101-253-703.000        | SALARY & WAGES- DEPUTY             | 1,965.00          | 1,600.00          | 1,595.00                | 1,600.00          | 1,600.00          | 1,600.00            |
| 101-253-860.000        | MILEAGE                            | 0.00              | 250.00            | 0.00                    | 250.00            | 250.00            | 250.00              |
| 101-253-956.000        | MISCELLANEOUS                      | 0.00              | 250.00            | 0.00                    | 250.00            | 250.00            | 250.00              |

| GL Number                   | Description                          | 2015-16<br>Budget | 2016-17<br>Budget | YTD As Of<br>02/28/2017 | 2017-18<br>Budget | 2018-19<br>Budget | 2019-2020<br>Budget |
|-----------------------------|--------------------------------------|-------------------|-------------------|-------------------------|-------------------|-------------------|---------------------|
| <b>Building and Grounds</b> |                                      |                   |                   |                         |                   |                   |                     |
| 101-265-702.000             | ELECTED SALARIES & WAGES             | 0.00              | 0.00              |                         | 0.00              | 0.00              | 0.00                |
| 101-265-702.011             | NON-ELECTED SALARY/WAGES (JANI/LAWN) | 0.00              | 0.00              |                         | 3,997.00          | 4,200.00          | 4,266.00            |
| 101-265-702.016             | CUSTODIAN WAGES                      | 1,224.00          | 2,564.00          | 2,747.00                | 0.00              | 0.00              | 0.00                |
| 101-265-702.017             | LAWN CARE WAGES                      | 1,256.00          | 1,281.00          | 0.00                    | 0.00              | 0.00              | 0.00                |
| 101-265-702.200             | LONGEVITY                            | 63.00             | 64.00             | 64.00                   | 66.00             | 0.00              | 0.00                |
| 101-265-776.000             | SUPPLIES                             | 1,058.00          | 1,000.00          | 461.00                  | 1,000.00          | 1,000.00          | 1,000.00            |
| 101-265-801.000             | PROFESSIONAL & CONTRACTED SERVICES   | 833.00            | 1,250.00          | 750.00                  | 750.00            | 750.00            | 3,000.00            |
| 101-265-801.020             | SNOW REMOVAL CONTRACTOR              | 994.00            | 1,500.00          | 975.00                  | 1,500.00          | 1,500.00          | 1,800.00            |
| 101-265-910.000             | INSURANCE & BONDS                    | 8,060.00          | 8,500.00          | 8,380.00                | 8,500.00          | 9,000.00          | 9,000.00            |
| 101-265-920.000             | UTILITIES                            | 6,353.00          | 7,000.00          | 5,713.00                | 7,500.00          | 8,000.00          | 8,500.00            |
| 101-265-932.000             | BUILDING REPAIR & MAINTENANCE        | 4,978.00          | 2,500.00          | 741.00                  | 2,500.00          | 4,500.00          | 4,000.00            |
| 101-265-956.000             | MISCELLANEOUS                        | 0.00              | 200.00            | 0.00                    | 200.00            | 200.00            | 200.00              |
| 101-265-971.904             | ASPHALT MAINTENANCE                  | 0.00              | 0.00              |                         | 0.00              | 35,000.00         | 0.00                |
| 101-265-975.000             | CAPITAL OUTLAY - BUILDING            | 0.00              | 0.00              |                         | 0.00              | 0.00              | 34,000.00           |
| 101-265-977.000             | CAPITAL OUTLAY - EQUIPMENT           | 0.00              | 0.00              |                         | 0.00              | 0.00              | 6,000.00            |
| 101-265-978.000             | EQUIPMENT REPAIR & MAINTENANCE       | 444.00            | 1,500.00          | 210.00                  | 1,500.00          | 1,500.00          | 2,500.00            |
| 101-265-979.000             | BUILDING - FURNISHINGS               | 0.00              | 0.00              |                         | 0.00              | 0.00              | 0.00                |
| 101-265-988.000             | HALL RENTAL DAMAGES                  | 0.00              | 0.00              |                         | 0.00              | 0.00              | 0.00                |
| <b>Cemetery</b>             |                                      |                   |                   |                         |                   |                   |                     |
| 101-276-702.000             | ELECTED SALARIES & WAGES             | 0.00              | 0.00              |                         | 0.00              | 0.00              | 0.00                |
| 101-276-702.011             | NON-ELECTED SALARY & WAGES (SEXTON)  | 1,717.00          | 1,752.00          |                         | 1,878.00          | 1,950.00          | 1,967.00            |
| 101-276-702.200             | LONGEVITY                            | 86.00             | 88.00             | 88.00                   | 0.00              | 0.00              | 0.00                |
| 101-276-776.000             | SUPPLIES                             | 139.00            | 250.00            | 145.00                  | 250.00            | 250.00            | 250.00              |
| 101-276-801.000             | PROFESSIONAL & CONTRACTED SERVICES   | 0.00              | 0.00              | 0.00                    | 0.00              | 0.00              | 0.00                |
| 101-276-930.000             | REPAIR & MAINTENANCE                 | 0.00              | 0.00              | 542.00                  | 0.00              | 0.00              | 2,000.00            |
| 101-276-956.000             | MISCELLANEOUS                        | 0.00              | 250.00            | 28.00                   | 250.00            | 250.00            | 250.00              |
| 101-276-960.000             | BUILDING & SUPPLIES                  | 0.00              | 0.00              | 0.00                    | 0.00              | 0.00              | 0.00                |
| <b>Drains at Large</b>      |                                      |                   |                   |                         |                   |                   |                     |
| 101-445-969.000             | DRAINS AT LARGE                      | 20,196.00         | 21,000.00         | 26,045.00               | 26,500.00         | 28,000.00         | 15,000.00           |

| GL Number                                    | Description                        | 2015-16<br>Budget  | 2016-17<br>Budget | YTD As Of<br>02/28/2017 | 2017-18<br>Budget | 2018-19<br>Budget   | 2019-2020<br>Budget |
|--|------------------------------------|--------------------|-------------------|-------------------------|-------------------|---------------------|---------------------|
| <b>Road Commission</b>                       |                                    |                    |                   |                         |                   |                     |                     |
| 101-446-971.000                              | ROADS MISC.                        | 0.00               | 0.00              | 0.00                    | 0.00              | 0.00                | 0.00                |
| 101-446-971.901                              | CHLORIDE DUST CONTROL              | 13,968.00          | 17,000.00         | 14,413.00               | 18,033.00         | 18,050.00           | 19,275.00           |
| 101-446-971.902                              | GRAVEL FOR ROADS                   | 48,372.00          | 45,000.00         | 44,995.00               | 0.00              | 50,000.00           | 50,200.00           |
| 101-446-971.903                              | ANNUAL MAINTENANCE                 | 3,344.00           | 3,350.00          | 3,344.00                | 3,350.00          | 3,350.00            | 3,350.00            |
| 101-446-971.904                              | ASPHALT MAINTENANCE                |                    |                   |                         | 0.00              | 165,500.00          | 63,450.00           |
| <b>Street Lighting</b>                       |                                    |                    |                   |                         |                   |                     |                     |
| 101-450-920.000                              | UTILITIES                          | 1,365.00           | 2,500.00          | 994.00                  | 1,400.00          | 1,400.00            | 1,600.00            |
| <b>Planning and Zoning</b>                   |                                    |                    |                   |                         |                   |                     |                     |
| 101-805-702.000                              | ELECTED SALARIES & WAGES           | 1,953.00           | 2,720.00          | 1,820.00                | 0.00              | 0.00                | 0.00                |
| 101-805-702.011                              | NON-ELECTED SALARY & WAGES         | 0.00               | 0.00              |                         | 2,672.00          | 3,501.00            | 3,501.00            |
| 101-805-702.200                              | LONGEVITY                          | 63.00              | 32.00             | 0.00                    | 0.00              | 0.00                | 0.00                |
| 101-805-801.000                              | PROFESSIONAL & CONTRACTED SERVICES | 649.00             | 4,000.00          | 2,697.00                | 3,000.00          | 3,000.00            | 3,000.00            |
| 101-805-801.200                              | GREATER GRATIOT DEVELOPMENT        | 0.00               | 0.00              | 0.00                    | 0.00              | 0.00                | 0.00                |
| 101-805-801.201                              | GIS FEES                           | 1,500.00           | 1,500.00          | 0.00                    | 1,500.00          | 1,500.00            | 1,500.00            |
| 101-805-801.202                              | AIRPORT AUTHORITY MEMBERSHIP       | 4,000.00           | 4,000.00          | 0.00                    | 4,000.00          | 4,000.00            | 0.00                |
| 101-805-860.000                              | MILEAGE                            | 0.00               | 250.00            | 0.00                    | 250.00            | 250.00              | 250.00              |
| 101-805-900.000                              | PUBLISHING & PRINTING              | 0.00               | 0.00              | 197.00                  | 0.00              | 0.00                | 0.00                |
| 101-805-956.000                              | Miscellaneous                      | 0.00               | 0.00              | 0.00                    | 0.00              | 0.00                | 0.00                |
| 101-805-957.000                              | CONFERENCES & WORKSHOPS            | 295.00             | 500.00            | 81.00                   | 500.00            | 500.00              | 500.00              |
| <b>Total Appropriations:</b>                 |                                    | <b>278,464.00</b>  | <b>286,732.00</b> | <b>242,755.00</b>       | <b>245,882.00</b> | <b>507,985.00</b>   | <b>410,864.00</b>   |
| <b>Net of Revenues &amp; Appropriations:</b> |                                    | <b>(61,550.00)</b> | <b>21,589.00</b>  | <b>63,890.00</b>        | <b>83,118.00</b>  | <b>(169,835.00)</b> | <b>1,197.00</b>     |

## 2020 CAPITAL BUDGET

| DEPT<br>RANK   | PROJECT DESCRIPTION                   | 2020<br>Recommended |
|----------------|---------------------------------------|---------------------|
| <b>101-101</b> | <b>Township Board</b>                 | \$0                 |
| <b>101-171</b> | <b>Supervisor</b>                     | \$0                 |
| <b>101-191</b> | <b>Elections</b>                      | \$0                 |
| <b>101-209</b> | <b>Assessor</b>                       | \$0                 |
| <b>101-215</b> | <b>Clerk</b>                          | \$0                 |
| <b>101-247</b> | <b>Board of Review</b>                | \$0                 |
| <b>101-253</b> | <b>Treasurer</b>                      | \$0                 |
| <b>101-265</b> | <b>Buildings and Grounds</b>          |                     |
|                | 1 Admin Carpet/Vinyl Base Replacement | \$20,000            |
|                | 2 Computer Replacement Fund           | \$6,000             |
|                | 3 Rental Lobby HVAC                   | \$5,000             |
|                | 4 Office Painting                     | \$13,000            |
| <b>101-276</b> | <b>Cemetery</b>                       |                     |
|                | 1 Improvements                        | \$0                 |
| <b>101-445</b> | <b>Public Works</b>                   |                     |
|                | 1 Drains at Large                     | \$15,000            |
| <b>101-446</b> | <b>Sidewalks</b>                      | \$0                 |
| <b>101-450</b> | <b>Street Lighting</b>                | \$0                 |
| <b>101-805</b> | <b>Planning &amp; Zoning</b>          | \$0                 |
|                | <b>Total Capital Purchases</b>        | <b>\$59,000</b>     |



## 2020 Pine River Twp Fee Schedule

|  | 2015       | 2016       | 2017       | 2018       | 2020       |
|--|------------|------------|------------|------------|------------|
| St. Louis Sewer REU                                      | \$30.00    | \$31.00    | \$31.00    | \$31.00    | \$31.00    |
| St. Louis Sewer Tap Fee (per REU)                        | \$2,650.00 | \$2,650.00 | \$2,650.00 | \$2,650.00 | \$2,650.00 |
| St. Louis Sewer (Indirect Connect)                       | \$900.00   | \$900.00   | \$900.00   | \$900.00   | \$900.00   |
| Alma Sewer REU   | \$16.00    | \$17.00    | \$17.00    | \$24.00    | \$26.00    |
| Alma Sewer Tap Fee (per REU)                             | \$1,950.00 | \$1,950.00 | \$1,950.00 | \$1,950.00 | \$1,950.00 |
| Alma Sewer Tap (Indirect Connect)                        | \$400.00   | \$400.00   | \$400.00   | \$400.00   | \$400.00   |
| Daily Hall Rental (priority Fri, Sat, Sun, and Holidays) | \$200.00   | \$200.00   | \$200.00   | \$200.00   | \$200.00   |
| Two Hour Hall Rental Mon - Thur (others if available)    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    |
| Zoning Permit (Residential)                              | \$75.00    | \$75.00    | \$75.00    | \$75.00    | \$75.00    |
| Zoning Permit (Residential) - Failure to pre-apply       | \$300.00   | \$300.00   | \$300.00   | \$300.00   | \$300.00   |
| Zoning Permit (Non-Residential)                          | \$150.00   | \$150.00   | \$150.00   | \$150.00   | \$150.00   |
| Zoning Permit (Non-Residential) - Failure to pre-apply   | \$600.00   | \$600.00   | \$600.00   | \$600.00   | \$600.00   |
| Site Plan Review (other than reg. sched. mtg)            | \$400.00   | \$400.00   | \$400.00   | \$400.00   | \$400.00   |
| Request for Rezoning                                     | \$400.00   | \$400.00   | \$400.00   | \$400.00   | \$400.00   |
| Zoning Board of Appeals                                  | \$400.00   | \$400.00   | \$400.00   | \$400.00   | \$400.00   |
| Photocopy Charge (8 1/2 x 11)                            | \$0.25     | \$0.25     | \$0.25     | \$0.25     | \$0.25     |
| Photocopy Charge (8 1/2 x 14)                            | \$0.30     | \$0.30     | \$0.30     | \$0.30     | \$0.30     |
| Zoning Book  | \$10.00    | \$20.00    | \$20.00    | n/a        | n/a        |
| Cemetery   |            |            |            |            |            |
| a.) 4 adjacent sites                                     | \$200.00   | \$250.00   | \$250.00   | \$400.00   | \$400.00   |
| b.) 2 adjacent sites                                     | \$100.00   | \$125.00   | \$125.00   | \$200.00   | \$200.00   |
| c.) Non-resident rate 4 adjacent sites                   | \$600.00   | \$750.00   | \$750.00   | \$400.00   | \$400.00   |
| d.) Non-resident rate 2 adjacent sites                   | \$300.00   | \$375.00   | \$375.00   | \$200.00   | \$200.00   |
| Land Division (per split)                                | \$200.00   | \$250.00   | \$250.00   | \$250.00   | \$250.00   |
| Fire and/or Rescue Run (non-resident)                    | \$500.00   | \$500.00   | \$500.00   | \$500.00   | \$500.00   |
| Mileage Reimbursement (per mile)                         | \$0.575    | \$0.540    | \$0.535    | \$0.545    | \$0.545    |
| Meal Reimbursement - Breakfast                           | \$12.00    | \$14.00    | \$14.00    | \$14.00    | \$14.00    |
| Meal Reimbursement - Lunch                               | \$18.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    |
| Meal Reimbursement - Dinner                              | \$30.00    | \$32.00    | \$32.00    | \$32.00    | \$32.00    |
| Hotel Accommodations - Receipt Required                  | n/a        | n/a        | n/a        | n/a        | n/a        |
| Extra Meeting Per Diem                                   | \$75.00    | \$75.00    | \$75.00    | \$75.00    | \$75.00    |
| Zoning Civil Infraction (per day)                        |            |            |            | \$500.00   | \$500.00   |
| Blight Civil Infraction (per day)                        |            |            |            | \$500.00   | \$500.00   |
| Non-Sufficient Check Charge                              |            |            |            | \$30.00    | \$30.00    |

# **General Appropriations Act**

A Resolution to Establish a General Appropriations Act for the Township of Pine River; to define the powers and duties of the Pine River Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Pine River Township resolves:

**SECTION 1: TITLE**

This resolution shall be known as the Pine River Township General Appropriations Act.

**SECTION 2: CHIEF ADMINISTRATIVE OFFICER**

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

**SECTION 3: FISCAL OFFICER**

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

**SECTION 4: PUBLIC HEARINGS ON THE BUDGET**

Pursuant to MCLA 141.412 and 141.413, notice of a public hearing on the proposed budget was published in the Morning Sun on Saturday, March 9, 2019 and a public hearing on the proposed budget was held on Tuesday, March 19, 2019.

**SECTION 5: ESTIMATED REVENUES**

Estimated township general fund revenues for the fiscal year 2020 including an allocated millage of one mill and various miscellaneous revenues shall total \$412,061. A dedicated rate of 1 mill for fire and rescue protection will generate approximately \$123,782.

**SECTION 6: MILLAGE LEVY**

The Pine River Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to one mill, as authorized under state

law, in addition to a voter approved millage dedicated to covering the costs of fire and rescue services in the Township, levied at one additional mill.

**SECTION 7: ESTIMATED EXPENDITURES**

Estimated township general fund expenditures for fiscal year 2020 for the various township cost centers are as follows:

|     |                       |                 |
|-----|-----------------------|-----------------|
| 101 | Township Board        | \$69,292.00     |
| 171 | Supervisor            | 19,160.00       |
| 191 | Elections             | 3,450.00        |
| 209 | Assessing             | 27,978.00       |
| 215 | Clerk                 | 27,810.00       |
| 247 | Board of Review       | 2,205.00        |
| 253 | Treasurer             | 20,610.00       |
| 265 | Buildings and Grounds | 74,266.00       |
| 276 | Cemetery              | 4,467.00        |
| 445 | Drains at Large       | 15,000.00       |
| 446 | Road Commission       | 136,275.00      |
| 450 | Street Lighting       | 1,600.00        |
| 805 | Planning & Zoning     | <u>8,751.00</u> |
|     |                       |                 |
|     | TOTAL:                | \$410,864       |

**SECTION 8: DESIGNATED FUNDS**

The following projects and funds are designated to their specific use:

|                         |              |
|-------------------------|--------------|
| Road Improvement Fund   | \$500,000.00 |
| Water/Sewer Development | \$50,000.00  |
| Cemetery Improvements   | \$25,000.00  |

SECTION 9:        ADOPTION OF BUDGET BY REFERENCE

The general fund budget of Pine River Township is hereby adopted by reference, with revenues and activity expenditures as indicated in sections 5 and 7 of this act.

SECTION 10:      ADOPTION OF BUDGET BY COST CENTER

The Board of Trustees of Pine River Township adopts the 2020 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

SECTION 11:      APPROPRIATION IS NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

SECTION 12:      TRANSFER AUTHORITY

The Chief Administrative Officer shall have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$500 or 15% of the appropriation item from which the transfer is to be made, whichever is less. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

SECTION 13:      PERIODIC FISCAL REPORTS

The fiscal officer shall transmit to the board at the end of each month a report of financial operation, including, but not limited to:

- 1.!    A summary statement of the actual financial condition of the general fund at the end of the previous month;
- 2.!    A summary statement showing the receipts and expenditures and encumbrances for the previous month and for the current fiscal year to the end of the previous month;
- 3.!    A detailed list of:

- a.! Expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; and any revisions in revenues estimated resulting from collection experience to date.
- b.! For each cost center; the amount appropriated; the amount charged to each appropriation in the previous month and for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revision in the estimate of expenditures.

SECTION 14:      LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 15:      BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the chief Administrative Officer shall present to the township board recommendation to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

SECTION 16:      VIOLATIONS OF THE ACT

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official or employee to disciplinary action as outlined in P.A. 621.

SECTION 17: BOARD ADOPTION

Motion made by \_\_\_\_\_ supported by \_\_\_\_\_, to adopt the foregoing resolution. Roll call vote is as follows:

Voting YES: \_\_\_\_\_

Voting NO: \_\_\_\_\_

Absent: \_\_\_\_\_

The Supervisor declared the motion carried and the resolution duly adopted on the 19th day of March 2020.

\_\_\_\_\_  
Andi Whitmore, Clerk

# Pine River Township

## 2020 Fire Fund Budget Estimate

### Revenues

For 2020, Pine River Township Fire Millage is generated based on a levy of 1.00 mills for real and personal property. \$123,782,403 generates \$123,782 for fire.

### Expenditures

|   |             |           |
|---|-------------|-----------|
| St. Louis Area Fire Dept                            | \$63,000    |           |
| Alma Fire Dept                                      | \$60,000    |           |
| Sumner-Seville Rescue                               | \$6,825     |           |
|   | \$129,825   |           |
| Total Expenditures                                  | \$129,825   |           |
| Designated funds for future fire capital purchases: |             | \$155,000 |
| Projected Fund Balance 3/31/2019                    | \$162,735   |           |
| Estimated Revenues                                  | \$123,782   |           |
| Estimated Expenditures                              | (\$129,825) |           |
| Designated Funds                                    | \$0         |           |
| Estimated unbudgeted cash                           | \$1,692     |           |

# Fire Fund Millage Rate Fiscal Year 2020

A RESOLUTION TO ESTABLISH THE MILLAGE RATE FOR FIRE AND  
EMERGENCY SERVICES FOR FISCAL YEAR 2020

The following Resolution was offered by \_\_\_\_\_ and supported by

\_\_\_\_\_.

WHEREAS, the Board of Trustees of Pine River Township, by virtue of previous board action, has assumed the obligation of establishing the millage rate to cover in their entirety the costs of providing fire and emergency services to township residents, and

WHEREAS, this rate must be established before the commencement of each new fiscal year, and

WHEREAS, after timely notification of such in the Morning Sun, a newspaper of general circulation within the township, a mandatory public hearing on the subject was held at the Township Hall on Tuesday, March 19, 2019 at 7:00 pm;

NOW THEREFORE, BE IT RESOLVED:

- 1.! The voter approved millage rate for Fiscal Year 2020 is established at **1.00 mills**.
- 2.! As required by state legislation, this rate will be collected against **the taxable value** of all property located within Pine River Township. The taxable value is currently estimated at \$123,782,403.

This resolution was presented to the Board of Trustees at a regular meeting, held at 7:00 p.m. on Thursday, March 19, 2019 at the Township Hall, 1495 W Monroe Rd, Saint Louis, Michigan with the following results:

Voting YES: \_\_\_\_\_

Voting NO: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Andi Whitmore, Clerk